

1 April 2026

SNCT 26/109**Job Sizing of Promoted Posts**

Dear Colleague

As previously advised in the letters from the SNCT Joint Secretaries (see JS/25/84 and JS/26/85), the SNCT has agreed to a number of recommendations put forward by the Job Sizing Review Group.

The meeting of the SNCT held on 4 March 2026 also considered additional matters raised by the Job Sizing Review Group. The key points for noting are covered in the additional letter from SNCT Joint Secretaries issued at the same time as this circular (see JS/26/86).

The guidance and questionnaire have been updated on the SNCT website to incorporate the new changes and are available in [Part 2: Appendix 2.2, Annex A](#).

To incorporate the changes to the guidance and questionnaire, the toolkit and review criteria have also been updated. The review criteria is also available in [Appendix 2.3, Annex A](#). The toolkit will be updated on the SNCT website as soon as possible.

Yours sincerely

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